



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائيم اسلامي لايف انشورنس لميٽيٽ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

November 26, 2025

Office Order No.:175-2025

For the greater interest of the Company, the following employees are hereby assigned to carry out the additional responsibilities sitting at same premises in addition to their existing duties until further order:

Sl.	Name, ID & Desig.	Present Office	Additional responsibility
01	Mr. Md. Salim Ahmed (2354), Officer	Cash Section, Biswanath FPR Center(2153), Sylhet Corporate Zone	Underwriting related works
02	Mr. Md. Nurnabi Mia (2804), Junior Officer	Cash Section, Rajshahi Full Fledged Service Center	Finance & Accounts related works

The additional responsibilities of Mr. Md. Salim Ahmed and Mr. Md. Nurnabi Mia shall come into force with immediate effect and remain valid until further order.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Handwritten mark/initials.

Copy forwarded to: Above 02 (Two) employees

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

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C.C. to: for kind information:

1. The Chief Executive officer.
2. The Additional Managing Director
3. The AMD & CFO.
4. The SVP & Incharge, U/W & Re Insurance Dept. with a request to arrange necessary training to Mr. Md. Salim Ahmed.
5. Master file
6. Office Order file.
7. Personal file.
1. The SEVP (PRT) & Incharge, Sylhet Corp. Zone.
2. The EVP (PRT) & Incharge, Rajshahi Corp. Zone.
3. The Incharge, Biswanath FPR Center.

আর্থিক নিরাপত্তার সেতুবন্ধন